

Church Fenton Community Hub Ltd

Church Fenton Village Hall - Tuesday 11th June 2019 – 6.45 pm

Attendees: Nigel Thirkill (NT) – **Chair**; Helen McHugh (HMCh) – **Treasurer**; Lesley Wright (LW); Mandy Thirkill (MT); Mike Wright (MW); Ross Higham (RH) - **PC member**; Sue Babington (SB) – **Secretary**

1 **APOLOGIES FOR ABSENCE**

No apologies received.

2 **MINUTES OF PREVIOUS MEETING**

Minutes of meeting held on 2nd April approved. Secretary to add to website.

Action for: SB

3 **MATTERS ARISING**

No matters arising.

4 **FINANCES**

Current balance in bank - is £18,132.75 All invoices are paid up to date. The Treasurer has prepared a projection of outgoings ahead of year end (June 30th 2019).

5 **EXPENSES POLICY**

LW circulated a document that is currently being adopted by another CBS. It was agreed that, with the addition of “the requirement for expenses payments should be agreed with the Management Committee prior to incurring the expenses and making a claim”, LW to update the document. This will then be added to The Code of Conduct and then published on the website.

Action for: LW/HMCh

6 **COMMUNICATIONS**

A number of e mails has been received regarding posting on CFCH Facebook, and it was decided that CFCH would not post any commercial advertising, but recommend advertising in the Village Directory, or Fenton in Focus.

All e mails received regarding posts on Facebook, to be forwarded to RH to respond. CFCH encourage community events and requests, therefore each posting will be decided upon separately.

NT to speak with TWH and enquire whether Yorkshire Post has been included in publicity event prior to The White Horse opening.

Action for: NT/RH

7 **ANNUAL MEMBERS' MEETING**

Year end is 30th June. In accordance with Model Rules, the AMM must be within six months of that date. All necessary documents need to be prepared to present at AMM. The date and what is required will be discussed at future meetings.

8 **LEA RUN**

Due to other commitments, a meeting with LEA has not been possible. RH to contact again to either set up a meeting, or make the necessary enquiries as to whether a run could possibly take place at the airport. This is following on from a request to CFCH.

Action for: RH

9 **COMMUNITY PROJECTS**

The Chair asked if everyone can now begin to think about new community projects. MW suggested the possibility of replacing the bench at the bus stop on Busk Lane. The Chair asked MW to make necessary enquiries, including cost, design etc. MW then share information with MC.

Action for: MW

10 **COMMUNITY CHURCH SERVICE**

An invitation has been received to attend Community Service at St Mary's Church on 30th June. RH and LW already attending. NT and SB may also be attending. The Secretary to accept invitation and confirm attendance at a later date.

Action for: SB

11 **LOCAL BUSINESS SUPPORT**

Air TV have recently moved into the village, and have e mailed CFCH to offer support to TWH project. LW to follow up to enquire what support will be available. The Secretary to forward contact details to LW.

Actions for: LW/SB

12 **ANY OTHER BUSINESS**

Following on from requests for updates on The White Horse project, the Secretary has written to the Clerk to CFPC, and also to the Secretary at Tadcaster CEF and has provided updates.

The White Horse Public House will re-open to the public on Friday 12th July. All shareholders have received an invitation to attend a pre-opening evening on Tuesday 9th July. The Chair to check with TWH that their promise of early discounts to shareholders is going to be enforced.

The Chair will be writing to Innova Kitchens to express thanks for donation of kitchen at TWH.

Action for: NT

Plunkett Foundation would like to write a case study on The White Horse project. LW to liaise with PF following the Chair seeking approval from TWH beforehand of PF's request.

Actions for: NT/LW

Meeting closed at 9.15 pm